

Chittagong Independent University (CIU)

Minhaj Complex, 12 Jamal Khan Road, Chattogram

Autumn- 2025

ADMIT CARD COLLECTION NOTICE FOR MID-TERM EXAMS.

(MID-TERM EXAM SCHEDULE: 2 to 6 November 2025)

We kindly request all students of CIUBS, SSE, and SLASS to collect their admit cards for the upcoming "MID-TERM EXAMS" by clearing all outstanding fees according to the following schedule:

Program	Contact Person	Designation	Room No.	Collection Date	Collection Time
BBA & MBA Programs	Mr. Mohammad Rasel Eusoofi	Assistant Director, CIUBS	3407 (3rd Floor Roksana Monjil)	26 to 30 October 2025	10:00 am to 4:00 pm
B.Sc. (Engr.) Programs	Mr. Md. Rashedur Rahman	Manager (In-Charge), SSE	2305 (2nd Floor Roksana Monjil)	26 to 30 October 2025	10:00 am to 4:00 pm
BA (Hons.) & MA in English Programs	Mr. Masukur Rahman	Manager (In-Charge), SLASS	1703 (6th Floor, Minhaj Complex)	26 to 30 October 2025	10:00 am to 4:00 pm

Please take note of the following:

- Please ensure that all fees are paid in accordance with your billing statement to collect your admit card.
- Admittance to the MID-TERM will not be granted without an admit card.
- Students are kindly requested to collect their admit cards on the designated dates mentioned above. Collecting admit cards during the examination period is strongly discouraged to avoid last-minute inconvenience.
- Admit cards must be collected in person: requests to collect them on behalf of others will not be considered.


Sarker Kamrul Mamun
Controller of Examinations
14.10.2025